

Date: 07/05/2025

Ref: Central Lab Service Policies circulated on 28/04/2025

Due to the current unavailability of lab machine operators, instrument engineers, and chemical reagents, full analytical services are temporarily **suspended**. As such, **Table 1 under Section 5.1** of the Central Lab Service Policies is hereby **temporarily replaced** with the following **revised usage rates**, applicable for **self-operated instrument access only**.

1. Analytical Lab Service

Revised Table 1: Interim Instrument Usage Charges (Effective Immediately)

Instrument Category	Included Instruments	IU Users (Faculty/Students)	External Users
Category A – Basic Instruments	Digital Incubators, Laboratory Ovens	Free	Free
Category B – Standard Analytical Instruments	ELISA Reader, Western Blot, RT-PCR, TGA, TOC Machine	100 BDT / sub sample	300 BDT per sub sample
Category C – Advanced Analytical Instruments	HPLC, AAS, GC-MS, Confocal Microscope, EEG/EMG Systems	200 BDT / vial or sample	500 BDT / vial or sample

□ **Notes:**

- This is a **temporary arrangement**, applicable until full analytical services (as per original Table 1) can resume.
- Users must operate instruments independently with one of the **TC member supervision** and follow all safety and logging protocols.
- Prior approval with deposited required fees and scheduling with the Lab Director are mandatory.
- Once technical staff and chemical reagents are available, the original service rates in Table 1 will be **automatically reinstated**.

For any clarification or special cases, users are advised to contact the Lab Office directly.

The responsible Technical Committee members (TC) for lab instruments are as given below:

Table: 2 (Responsible TC members and respective Lab instruments)

Technical Committee (TC) Member	Lab Instruments
Dr. S. M. Abdur Rouf Professor Applied Nutrition and Food Technology Islamic University Mobile # 01718852813	RT-PCR, Confocal Microscope, ELISA Reader, Western Blot
Dr. Md. Asad-Ud-Daula Professor Applied Nutrition and Food Technology Islamic University Mobile # 01675527666	HPLC, GC-MS, AAS
Dr. Gazi Md. Arifuzzaman Khan Professor	TGA, TOC Machine, Digital Incubators, Laboratory Ovens

Dept. of Applied Chemistry and Chemical Engineering Islamic University Mobile # 01715210012	
Dr. Md. Shariful Islam Professor Dept. Information and Communication Technology Islamic University Mobile # 01730625647	EEG/EMG Systems

2. Computer Lab – Revised Usage Rates

To increase accessibility and promote academic support, the following **reduced hourly charges** are introduced:

User Category	Previous Rate ×	Revised Rate √
Students (IU)	15 BDT/hour	10 BDT/hour
Faculty/Staff (IU)	25 BDT/hour	15 BDT/hour
Institutional Exams	1500 BDT/hour or 5000 BDT/full day	700 BDT/hour or 3000 BDT/full day (6 hours)
External Exams	As per prior approval	Subject to Lab Director's discretion

3. Computer Lab Fee Waiver Policy – Emergency Use

In exceptional cases such as:

- Academic project submission deadlines,
- Research emergencies,
- Unplanned departmental needs, or
- Infrastructure failures elsewhere on campus,

The **Lab Director** may recommend **temporary full or partial fee waivers** for a specific duration or session. This waiver must be:

- **Formally documented**, and
- Approved and logged with the Lab administration for auditing purposes.



(Prof. Dr. Md Zahidul Islam)
Director
Central Lab, Islamic University, Kushtia 7003
Mobile # 01733588677
zahidimage@gmail.com; zahid@iu.ac.bd